



# PROSPECTUS

## Professional Program

# BBA & CSE

15<sup>th</sup> Batch

7<sup>th</sup> Batch

## Under National University

Session 2022-2023



**DEPARTMENT OF BUSINESS ADMINISTRATION**  
**DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING**  
**DHAKA COMMERCE COLLEGE**



Former Principal Professor Dr. A. F. M. Shafiqur Rahman receives the award for the best Pre-model College from Professor Dr. Harun-or-Rashid, Vice Chancellor of National University in the presence of Honorable deputy minister of education Mohibul Hasan Chowdhury MP provided by National University in 2019.



Former Principal (Acting) Professor Md. Shafiqul Islam receives the award for the best non-govt. College in the Country on behalf of the College from the Honourable Education Minister Dr. Dipu Moni MP provided by National University as per its annual ranking in 2017.



Former Principal Professor Md. Abu Sayeed receives the award for the best non-govt. College in the Country on behalf of the College from the Honourable Prime Minister Sheikh Hasina provided by National University as per its annual ranking in 2016.



Former Principal Professor Md. Abu Sayeed receives the award for the best non-govt. College in the Country on behalf of the College from the Honourable Education Minister Mr. Nurul Islam Nahid provided by National University as per its annual ranking in 2015.



Former Principal Professor Kazi Md. Nurul Islam Faruky receives the Crest and Certificate on behalf of the College from the Honourable Education Minister Dr. M. Osman Faruq for becoming the best College for the second time in the National Education Week 2002.



Former Principal Professor Kazi Md. Nurul Islam Faruky receives the Crest and Certificate on behalf of the College from the Honourable Prime Minister Sheikh Hasina as the best College in the Country for the first time in the National Education Week 1996.

# জাতীয় বিশ্ববিদ্যালয়ের সেরা কলেজের সনদপত্র



## জাতীয় বিশ্ববিদ্যালয় বাংলাদেশ মডেল কলেজ প্রকল্প সনদপত্র

জাতীয় বিশ্ববিদ্যালয় কর্তৃক Key Performance Indicators (KPI)-এর ভিত্তিতে ঢাকা কমার্স কলেজ-কে প্রাক-মডেল কলেজ হিসেবে ঘোষণা করা হলো। শুভেচ্ছা ও অভিনন্দন।

১০ই আশ্বিন ১৪২৬  
২৮শে সেপ্টেম্বর ২০১৯

প্রফেসর ড. হোসেন-অর-রশিদ  
ডাইস-চ্যান্সেলর



## জাতীয় বিশ্ববিদ্যালয় বাংলাদেশ কলেজ র্যাংকিং ২০১৭ সনদপত্র

জাতীয় বিশ্ববিদ্যালয় কর্তৃক নির্ধারিত কেজিআই (Key Performance Indicators)-এর ভিত্তিতে কলেজ পারফরমেন্স র্যাংকিং ২০১৭-এ ঢাকা কমার্স কলেজ জাতীয় পর্যায়ে সেরা বেসরকারি কলেজ নির্বাচিত হওয়ায় শুভেচ্ছা ও অভিনন্দন।

১৮ই ফাল্গুন ১৪২৫  
২রা মার্চ ২০১৯

প্রফেসর ড. হোসেন-অর-রশিদ  
ডাইস-চ্যান্সেলর



## জাতীয় বিশ্ববিদ্যালয় বাংলাদেশ কলেজ র্যাংকিং ২০১৬ সনদপত্র

২০১৬ সালের কলেজ র্যাংকিং-এ ঢাকা কমার্স কলেজ জাতীয় পর্যায়ে সেরা বেসরকারি কলেজ নির্বাচিত। প্রাপ্ত স্কোর ৬৩.২৮।

৪ঠা ফেব্রুয়ারি ২০১৮  
২২শে মার্চ ১৪২৪

শুভেচ্ছা ও অভিনন্দন  
  
প্রফেসর ড. হোসেন-অর-রশিদ  
ডাইস-চ্যান্সেলর



## জাতীয় বিশ্ববিদ্যালয় গাজীপুর কলেজ র্যাংকিং ২০১৫ সনদপত্র

ঢাকা কমার্স কলেজ ২০১৫ সালের কলেজ র্যাংকিং-এ বেসরকারি কলেজসমূহের মধ্যে ১ম স্থান অর্জন করে। প্রাপ্ত স্কোর ৬১.৮৫।

২০শে মে ২০১৬  
৬ই জ্যৈষ্ঠ ১৪২৩

শুভেচ্ছা ও অভিনন্দন  
  
প্রফেসর ড. হোসেন-অর-রশিদ  
ডাইস-চ্যান্সেলর

# শিক্ষা মন্ত্রণালয়ের শ্রেষ্ঠ কলেজের সনদপত্র



## জাতীয় শিক্ষা সপ্তাহ ২০০২ শিক্ষা মন্ত্রণালয় সনদপত্র

শ্রেষ্ঠ শিক্ষা প্রতিষ্ঠান বিবেচিত হওয়ায়

ঢাকা কমার্স কলেজ

উদ্ভিদাখানা রোড, মিরপুর, ঢাকা-কে

এ সনদপত্র প্রদান করা হল।

১৪ ফেব্রুয়ারি ২০০২

(মোহাম্মদ শহীদুল আলম)  
সচিব  
শিক্ষা মন্ত্রণালয়  
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার



## জাতীয় শিক্ষা সপ্তাহ ১৯৯৬ শিক্ষা মন্ত্রণালয় সনদপত্র

শ্রেষ্ঠ শিক্ষক/শিক্ষা প্রতিষ্ঠান রূপে বিবেচিত

তাহা কমার্স কলেজ, তাহা-কে

এই সনদপত্র প্রদান করা হল।

সচিব  
শিক্ষা মন্ত্রণালয়  
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

# PROSPECTUS

## Professional Program: BBA & CSE



Dhaka Commerce College has achieved the first place among the private colleges in the country according to the ranking of National University in 2015, 2016, 2017 and 2018.

### **DHAKA COMMERCE COLLEGE**

SELF FINANCED, FREE FROM POLITICS & SMOKING

Dhaka Commerce College Road, Mirpur, Dhaka-1216

Tel: +88-02-48033903, 48036942, 48037357

Email: bbaprofessional71@gmail.com, dcc.cse16@gmail.com

Website: [www.dcc.edu.bd](http://www.dcc.edu.bd)

# PROSPECTUS

Professional Program

## Bachelor Of Business Administration (BBA) Computer Science and Engineering (CSE)



## DHAKA COMMERCE COLLEGE

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Dhaka Commerce College was awarded the best non-govt. college and the 4th best among both govt. and non-govt. colleges in Bangladesh as well as the 3<sup>rd</sup> best college in Dhaka and Mymensingh region by National University in 2015. Prof. Dr. Shafiq Ahmed Siddique, Chairman of Governing Body, then the Principal, Vice-Principal (Administration) and some teachers of the college were present in the program.



Principal Prof. Dr. A.F.M. Shafiqur Rahman of Dhaka Commerce College is receiving the "Best Pre-Model College Award" among 8 Pre-Model Colleges declared by the National University.



**Chairman**  
Governing Body  
Dhaka Commerce College

## Message

I am highly glad to learn that Dhaka Commerce College is enrolling students into its Professional Program (BBA & CSE) under National University in the session 2022-2023. Dhaka Commerce College has achieved tremendous success specially in flourishing business education in Bangladesh. It is contributing much to imparting world class quality education to the future business leaders of the country. It has made an unprecedented history in making brilliant results in all levels of education under Board and University by dint of its academic excellence. I am confident that the upcoming students of Professional Program (BBA & CSE) will shoulder the responsibility for sustaining and enhancing the glorious past of this institution.

In this age of globalization and open market economy, with the development of information technology, the world trade and commerce sector is taking a big stride. Dhaka Commerce College is nourishing the rising generation to turn them into skilled man power and business professionals in the corporate sector. Professional Program (BBA & CSE) of Dhaka Commerce College aims at providing the students with opportunities, resources and expertise to achieve academic, personal and career goals in a congenial atmosphere. I do believe that students of Professional Program (BBA & CSE) here will be benefited by the education par excellence imparted by the highly competent and dedicated faculty members obtaining higher degrees from reputed universities home and abroad.

Dhaka Commerce College is committed to helping its learners in achieving their cherished goal keeping in view the challenges of the twenty first century. I am optimistic that after passing out from this college, the students of Professional Program (BBA & CSE) will contribute to socio-economic development by building up an enlightened nation and will prolong the history of unparallel success of this institution.

Professor Dr. Shafiq Ahmed Siddique



**Principal**  
Dhaka Commerce College

## Message

Dhaka Commerce College was founded in 1989 to provide distinctive quality education since its very inception and is contributing to the building of an illuminated nation able to face the challenges ahead. Dhaka Commerce College is one of the leading institutions with outstanding achievements specially in promoting business education in Bangladesh. It has made a history in making brilliant results in all levels of education under Dhaka Board and National University. As a result, this college was recognized as the best educational institution all over the country twice by the government in 1996 and 2002 respectively. Moreover, the college is awarded the best non-govt. college in 2015, 2016, 2017 & 2018 by National University. Professor Kazi Md. Nurul Islam Faruky, the then principal of this college was also crowned with the best teacher award by the government in 1993.

To make business activities effective, the knowledge of management/ administration is indispensable. To cope with this challenge, Dhaka Commerce College is trying to produce efficient Business Administrators/Business Managers through the BBA Professional Course. This institution is one of the forerunners in the expanding sphere of business with exceptional attainments. Among other specialized programs run by this college, BBA Professional program under National University is a successful one. The goal of this program at Dhaka Commerce College is to provide world-class and updated education and training so that the students can develop their intellectual, social and personal aptitudes.

This college introduced CSE program under National University in the academic session 2016-2017 and as a part of that trend we are enrolling students in the session 2022-2023. The primary objective of this program is to educate and guide our students so that they can play a very significant role in contributing to the socio-economic development of Bangladesh with their diverse knowledge, talent and creativity. In this new era of globalization and open market economy IT professionals must be able to address the challenges and threats of the increasingly competitive world. The mission of CSE program in Dhaka Commerce College is to impart world class and time-demanding education and training to the students so that they can flourish their intellectual, social and personal potentialities.

In order to convert the students into enlightened human capital, Dhaka Commerce College stresses the orientation of the students through excursion, internship and co-curricular activities along with theoretical knowledge and these are done by our honourable, highly qualified and efficient faculty members having higher degrees from reputed universities home and abroad. In this new millennium, the world has become a global village. So, students must be innovative in their thinking and should make a judicious choice of educational institutions.

I request you all to go through this prospectus carefully and visit the campus for talking to any concerned faculty or any member of the Admission Committee. If you join Dhaka Commerce College Family, our utmost endeavor will be to help you in achieving your cherished goal with academic excellence.

Professor Dr. Md. Abu Masud





**Vice Principal**  
Dhaka Commerce College

## Message

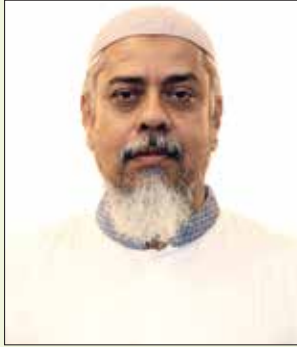
Since it became operational in 1989, Dhaka Commerce College has achieved fame all over the country for its discipline and outstanding academic records. This success resulted from combined initiatives of qualified teachers, hardworking students, conscious guardians and staffs. The role of the honorable chairman and members of the Governing Body is undoubtedly remarkable for the smooth functioning of the college.

Dhaka Commerce College was ranked as the best non-government college in the country for four successive years (2015, 2016, 2017 & 2018) by National University. The college achieved the prestige of being the best educational institution by the ministry of education twice in the years 1996 and 2002 respectively. Dhaka Commerce College plays a vital role in creating skilled manpower for the economic and social development of the country. This college facilitates all types of modern equipments to provide world-class education.

Professional Program (BBA & CSE) of Dhaka Commerce College is adding much splendor to the existing glory of this institution. The students of Professional Program (BBA & CSE) are receiving both theoretical and practical knowledge through different types of seminars, symposiums and workshops to enrich themselves and face the challenges of 21st century. For the embellishment and enrichment of every student, the departments arrange extra-curricular activities on regular basis.

Proper education actually leads a man to real success. I do believe that Dhaka Commerce College will be your right choice for Professional Program (BBA & CSE) degree under National University. The proper guidance and intimate nursing of highly qualified teaching faculty will help you flourish your latent talent and enable you to cope with the competitive world. The congenial atmosphere of the departments will enhance your desire to see the unseen and to know the unknown. 'A change for the better' should be your motto in life.

Professor Md. Wali Ullah

**Director**

Md. Moinuddin

Department of Business Administration (DBA)

Dhaka Commerce College

## Message

Dhaka Commerce College is the best academic institution in the country according to ranking of National University. This college has achieved four times the crown of best college. The dream has come true with the continuous endeavor of an efficient Governing Body, a group of devoted teachers, staff, students and their guardians. The institution has created a new horizon in the educational domain in Bangladesh and it has been a model institution through generating potential human resources with quality education & also with values and morality.

Bachelor of Business Administration (BBA) program is a prestigious professional course. Its objective is to create corporate iconic executives. To achieve this goal, Dhaka Commerce College introduced BBA program under National University from the session 1997-1998. The program is run by a group of enthusiastic and qualified faculty members and staff under the direction of the Governing Body. The program facilitates its students with state-of-the-art classrooms, seminar library, rich central library, internet connection, computer lab, cafeteria, etc. Extra-curriculum activities like cultural programs, sports, study tour, industry linkage etc. are also involved with this program.

Due to the advancement of information technology, rapid changes are taking place in the field of global business. I firmly believe that after completing BBA program from this institution our graduates will be able to face the challenges of globalization. I hope the journey of the students will be enjoyable and they will be able to build a bright career.

I urge the students to go through the course plan to get details about the program.

Md. Moinuddin



### Chairman

CSE Professional Program  
Department Of Computer Science  
and Engineering (CSE)  
Dhaka Commerce College

## Message

Dhaka Commerce College was established in 1989 with a view to providing quality education in Bangladesh. The dream has come true with the ceaseless efforts and heartiest dedication of the Governing Body, efficient teachers, staff, students and the guardians. The college was recognized as the best college in 1996 and 2002. In 2015, 2016, 2017 & 2018 the college was again crowned as the best non-govt. college and the fourth-best among the govt. and non-govt. colleges across the country as well as the third best college in Dhaka and Mymensingh region by National University. The fundamental feature of Dhaka Commerce College is that it ensures better results for all categories of students.

Computer Science and Engineering (CSE) is a prestigious course and the objective of this course is to create efficient manpower. To achieve this goal, the college has introduced the CSE Program under National University from the session 2016-2017 and the college is going to enroll students for the session 2022-2023. Dhaka Commerce College has been able to introduce CSE due to the sole, sincere effort of the honorable Chairman of the Governing Body, an eminent patron of quality education, Professor Dr. Shafiq Ahmed Siddique. The program is run by a group of dynamic and qualified faculty members and staff under the direction of the Governing Body. The Department of CSE facilitates learning of the students with state-of-the art class rooms, seminar library, rich central library, internet connection, computer lab, cafeteria etc. Though the students of the program have to sit for final examinations under National University, they have to sit for mid-term examinations, tutorials, class tests, quizzes, etc. Besides, they have to participate in case studies, assignment submission and presentations under the close supervision of the faculty members. In addition, the college ensures extra-curriculum activities through different clubs such as Sports Club, Cultural Club, Language Club, Business Club, Debating Club, General Knowledge Club, Study Tour Club, Arts & Photography Club, Drama Club, Rotaract Club, BNCC and so on. Through these activities, the Department of Computer Science and Engineering (CSE) is trying to be a center of excellence to create skilled citizens for the nation.

Rapid changes are taking place in the field of global business due to the advancement of information technology. I do affirm that after completing CSE Program from this institution, our graduates will be able to cope with the changing world and face the new challenges of globalization. I hope the journey of the students will be smooth and their career will be bright.

Finally, the students are urged to go through the prospectus to know in detail about the program.

Md. Abdur Rahman



## জাতীয় সংগীত

আমার সোনার বাংলা, আমি তোমায় ভালোবাসি ।  
চিরদিন তোমার আকাশ, তোমার বাতাস, আমার প্রাণে বাজায় বাঁশি ॥  
ও মা, ফাগুনে তোর আমের বনে ঘ্রাণে পাগল করে,  
মরি হয়, হয় রে-  
ও মা, ফাগুনে তোর আমের বনে ঘ্রাণে পাগল করে,  
ও মা, অঘ্রানে তোর ভরা খেতে কী দেখেছি  
আমি কী দেখেছি মধুর হাসি ॥  
কী শোভা, কী ছায়া গো, কী স্নেহ, কী মায়া গো  
কী আঁচল বিছায়েছ বটের মূলে, নদীর কূলে কূলে ।  
মা, তোর মুখের বাণী আমার কানে লাগে সুধার মতো,  
মরি হয়, হয় রে  
মা, তোর মুখের বাণী আমার কানে লাগে সুধার মতো,  
মা, তোর বদনখানি মলিন হলে, আমি নয়ন  
ও মা, আমি নয়ন জলে ভাসি ॥



## INTRODUCTION

At the end of the eighties, the then Associate Professor of the Management Department of Dhaka College, Kazi Md. Nurul Islam Faruky started discussions with various educationists and patrons of education of the country about the establishment of a Commerce College in Dhaka with the aim of promoting Commerce Education. The journey officially began in July 1989 with the hoisting of a signboard at the King Khaled Institute.

Dhaka Commerce College is Bangladesh's first educational institution which is self financed and free from politics & smoking. Those who were involved in the establishment of this college are - Professor Shafayat Ahmad Siddiqui, Agrabad Women's College; Dr. Md. Habib Ullah, Professor, Department of Accountancy, University of Dhaka; Kazi Md. Nurul Islam Faruky, Associate Professor, Department of Management, Dhaka College; AFM Sarwar Kamal, Deputy Secretary, Council of Ministers Department; Md. Shamshul Huda, Director (Finance), Nawab Abdul Malek Jute Mills;

ABM Abul Kashem, Assistant Director, Education Ministry; Md. Abul Bashar, Principal, Azam Khan Commerce College, Khulna; M. Helal, Md. Shafiqul Islam Chunnu, Mahfuzul Haque Shaheen, Md. Nurul Islam Siddiqui, ABM Samshuddin Ahmed and Chittagong Govt. Commerce College Alumni Association.

Professor Dr. Safiq Ahmed Siddique is currently in charge of the Chairman of the Governing body of this College. Currently, Professor Dr. Md. Abu Masud is working as the principal of the college.

At present, the educational program of the college is being conducted in a fully air-conditioned environment in 2 multi-storied buildings. There is a separate administrative building.

The college campus has a state-of-the-art auditorium with 1500 seats and a hostel facility with 120 seats for female students. There are 2 residential buildings of 12 floors and 1 residential building of 8 floors for 74 teachers including the residence of Principal and Vice Principal.

It is to be noted that in 1989, the education program of the college started by teaching business education group in the higher secondary level.

BCom (Pass) course was introduced in 1990 and Honors and Masters courses in various subjects were introduced from the academic year 1994-1995 with the approval of the National University. In the academic year 2019-2020, science education was introduced in higher secondary level.

The college expanded its door to mitigate the challenges of the competitive world by introducing Professional programs. With the approval of National University four year BBA and CSE Professional programs were introduced from the academic year 1997-1998 and 2016-2017 accordingly. Besides this, MBA Professional program also was introduced in 2017-2018 academic session.

Dhaka Commerce College is an exemplary educational institution that is absolutely exceptional. The main objective of this institution is to combine theoretical education with practical education. Along with that, there is a sound practice of maintaining discipline, ideals and rules & regulations. In the last 34 years, the administrative, academic and infrastructural development of Dhaka Commerce College has reached its height

unimaginably. The enviable results of the students in board and university examinations are proof of that. Following this, in 2015, 2016, 2017 and 2018 Dhaka Commerce College has won the first place among the private colleges of the country according to the national university ranking.



At the program of the reception of some renowned scholars and brilliant students on the occasion of Silver Jubilee of the college, Prof. Dr. Shafiq Ahmed Siddique, Chairman of the Governing Body and Members of GB were present.

Management education is critical in the process of socio-economic development of a developing country like ours. The need for competent managers is increasing day by day throughout the world for running an organization effectively. To mitigate this need, Dhaka Commerce College launched BBA Program in 1997-98 session. In the mean time, the students have achieved outstanding results in Board and University examination. The college received the award for the best College in the Country from the Government in 1996 and in 2002. In 2015, 2016, 2017 & 2018 it was awarded the best non-govt. college in the Country by National University.



As chief guest the then Planning Minister AHM Mustafa Kamal (FCA, MP) giving gold medal to Honorary Professor and Ex. Principal Professor Kazi Md. Nurul Islam Faruky in Silver Jubilee programme

## OUR IDEOLOGY

Dhaka Commerce College, self-financed and free from politics and smoking, maintains the ideals of education and religion. At first, the students have to acquire knowledge and utilize it in practical life. And this should be their religion because we think that work without knowledge and religion without work is nothing but deception.



## OUR COMMITMENT

We will build the student as a well-educated and self-educated person through discipline, and diligence which will take you to the zenith of success in every sphere of your future life. Our careful nursing will establish a strong foundation of your future life. Your present preparation is indispensable for yourself and for the nation in future.



National University Prize Giving Ceremony

## OUR STRENGTHS

As a leading educational institution of the country, Dhaka Commerce College has the following strengths:

- A model educational institution that is followed by many other institutions and recognized by the Government
- Governing Body is a portfolio of high personalities.
- Highly qualified Faculty members holding Ph.D., M.Phil., ACCA and MBA degrees;
- State-of-the-art classrooms;
- Separate seminar and central library;
- Free internet access;
- Congenial academic atmosphere;
- Co-curricular activities through various clubs such as sports club, cultural club, language club, business club, debating club, general knowledge club, study tour club, arts & photography club, drama club, Rotaract club, BNCC etc.;
- Counseling Program for the students.

## PROFESSIONAL PROGRAM

Two Professional Programs BBA & CSE are running in Dhaka Commerce College affiliated with NU.

## BACHELOR OF BUSINESS ADMINISTRATION (BBA)

The Bachelor of Business Administration program is a professional undergraduate program for individuals who plan to develop their career as junior level managers. The primary emphasis of the program is to develop knowledge and skills among the candidates to undertake practical operations of business enterprises. This program will also be helpful to those who plan their career in Government, Semi-government and Non-government organisations.

The objective of the BBA Professional Program is to complete grooming of a student's personality by providing a balanced study in the field of business and other related courses. The purpose is to develop an executive personality and to produce strong operative skills among the graduates so that they can carry out organisational functions efficiently and effectively.

BBA Professional Program is a four-year program where teaching and examination of allocated courses for a specific semester would be finished within six months. Students will automatically be transferred to the next semester after examination pending the result. The basic structure of the four-years BBA Professional Program is as follows:



SAARC Tour of BBA Students with Teachers



## COURSES OF BBA PROFESSIONAL PROGRAM

### Common Courses

First Semester		Second Semester	
510101	Introduction to Business	510109	Principles of Management
510105	Basic Accounting	510111	Taxation in Bangladesh
510107	Business Mathematics	510113	Computer & Information Technology
510103	Business Communication & Report Writing	510115	Theory and Practices
211504	History of the Emergence of Independent Bangladesh (In Bangla)	510117	Micro Economics

Third Semester		Fourth Semester	
520119	Business Statistics-I	520129	Principles of Management
520121	Organizational Behavior	520131	Taxation in Bangladesh
520123	Legal Environment of Business	520133	Computer & Information Technology
520125	E-Commerce	520135	Theory and Practices
520127	Macro Economics	520137	Micro Economics

Fifth Semester		Sixth Semester	
530139	Principles of Finance	530149	Financial Management
530141	Principles of Marketing	530151	Marketing Management
530143	Cost Accounting	530153	Management Accounting
530145	Tourism & Hospitality Management	530155	Enterprise Resource Planning
530147	Entrepreneurship & Small Business Management	530157	Research Methodology
		53018	Viva-Voce

### Major Courses

#### BBA Major in Accounting & Information Systems

Seventh Semester		Eighth Semester	
542501	Intermediate Accounting	542511	Accounting and Information Systems
542503	Advanced Accounting	542513	Auditing
542505	Working Capital Management	542515	Advanced Cost & Management Accounting
542507	Financial Statement Analysis and Business Valuation	542517	Accounting Theory
542509	Corporate Governance	542519	Accounting for Government and Non-Profit Organization
		542520	Internship/Project Paper & Referse

#### BBA Major in Management Studies

Seventh Semester		Eighth Semester	
542601	Organization Development	542611	Industrial Relations
542603	Global Management	542613	Management Information Systems
542605	Conflict Management	542615	Operations Management
542606	Management Thought	542617	Strategic Management
542609	Career Planning and Development	542619	Total Quality Management
		542620	Internship/Project Paper & Referse

#### BBA Major in Marketing

Seventh Semester		Eighth Semester	
542301	Customer Relationship Management	542311	Selling & Salesmanship
542303	Consumer Behavior	542313	Integrated Marketing Communication
542305	Brand Management	542315	SME Marketing
542306	E-Marketing	542317	International Economics
542309	Service Marketing	542319	Agricultural & Food Marketing
		542320	Internship/Project Paper & Referse

#### BBA Major in Finance & Banking

Seventh Semester		Eighth Semester	
542401	Corporate Finance	542411	Financial Markets & Institutions
542403	Working Capital Management	542413	Financial Analysis and Business Valuation
542405	Bank Management	542415	Fiscal and Monetary Policy
542407	E-Banking	542417	Security Analysis and Portfolio Management
542409	Fundamentals of Investments	542419	Real Estate Finance
		542420	Internship/Project Paper & Referse



## SALIENT FEATURES OF THE PROGRAM

1 There are 40 taught courses each having 3 credit-hour weight, including one compulsory course named History of the Emergence of Independent Bangladesh.

2 A Viva-Voce examination in third year having 3 credits will be held. And an internship/a Project paper having 2 credits with a defense of 1 credit at the end of the 4th year will be held.

3 The 7<sup>th</sup> Semester will determine the major or specialization of BBA student where he/ she will have four options out of which he/she must select one.

Each semester will consist of about 21 weeks in which 17 weeks will be kept for class lectures, 1 week for pre-examination break and 3 weeks for examination.

## DEGREE REQUIREMENTS

Students must meet the following requirements in order to obtain a BBA degree:

Total credits obtained	Performance in the courses	Time taken	Cumulative Grade Point Average	Degree to be awarded
126 Credits	No F grade in any course; 2.0 in Viva Voce	Maximum 7 years to complete the Degree including Project paper and Defense	Minimum 2.5	BBA (Major in Accounting & Information Systems, or Management Studies, or Marketing or Finance & Banking)

## Basic structure of the Four year BBA Professional Programme with credit distribution

Year	Semester	Common Course (Credit X Course)	Project Report & Defense/ Viva Voce	Total Credit
First Year	First Semester	3X5=15		15
	Second Semester	3X5=15		15
Second Year	Third Semester	3X5=15		15
	Fourth Semester	3X5=15		15
Third Year	Fifth Semester	3X5=15		15
	Sixth Semester	3X5=15	Viva Voce	18
Fourth Year	Seventh Semester	3X5=15 (major course)		15
	Eight Semester	3X5=15 (major course)	Project Report (2 Credit) & Defense (1 Credit)	18
<b>Total</b>		40 Courses 120 Credit	6 Credit	126 Credit



## Department of Business Administration (DBA)

(2014-2015) Exam.- 2018 , (2015-2016) Exam.-2019 Final Result &  
(2016-2017) 7th Semester, Exam.-2020 Result

### Average CGPA/SGPA

Year	Above 3.00	%	From 3.00-3.40	%	Above 3.40	%	Total Student
2017	57	90.48	41	65.08	17	26.98	63
2018	65	77.38	41	48.81	24	28.57	84
2019	75	65.79	54	47.37	21	18.42	114
2020	153	86.93	68	38.63	80	45.45	176
2021	110	68.75	67	41.12	30	18.75	166

### STUDENT ASSESSMENT CRITERIA

Midterm examinations, tutorials, class tests, quizzes are held regularly with a view to flourishing their talent and for internal evaluation. Besides, students have to participate in case studies, presentations and submit assignment. It is mandatory for the students to take part in the internal examinations. In no way, students are allowed to remain absent from the examinations. Sick-beds are arranged for ailing students for conducting examinations. Admission is cancelled or transfer certificate is given to the students who remain absent from the examination.



Students of BBA program are in the Exam Hall



Students of CSE program are in the Exam Hall



There will be at least two in-course examinations and one home assignment to be conducted by the course teacher for his/her course and marks along with grade be submitted to the Head of the Department for compilation and subsequent submission to the Controller of Examinations of the National University. Only semester final examinations will be conducted by the National University on six monthly basis for each semester. The routine for final examination be spread in such a way that those sitting for improvements and retakes should not coincide. Single examiner will evaluate the final examination scripts under a head examiner.

Each lecture course examination will be of 3 hours. Viva- voce will be taken at the end of 3rd year 6th semester for 100 marks. And Internship/Project will be taken at the end of the 4<sup>th</sup> year for 100 marks including 1 defense.

**All lecture courses bearing 100 marks will be examined and marks awarded as follows:**

Particulars	Marks	Examined/Provided by
First In-course Exam	10	Course Teacher
Second In-course Exam	10	Course Teacher
Assignment and Presentation	5	Course Teacher
Attendance	5	Course Teacher
Semester Final Examination	70	Single Examiner
<b>Total</b>	<b>100</b>	

## EVALUATION

Computation of Grade Point Average will be made on the basis of following illustration:

$$\text{GPA} = \frac{(\text{Credit} \times \text{Grade Point})}{\text{Total Credits}}$$

**Example:**

### FIRST SEMESTER

Course No.	No. of Credits	Grade Awarded	Corresponding Grade Point	Points Secured
	Col. 1	Col. 2	Col. 3	Col. 4=(Col.1 X Col.3)
1101	3	A+	4.00	12.00
1102	3	A	3.75	11.25
1103	3	A-	3.50	10.50
1104	3	B+	3.25	9.75
1105	3	B	3.00	9.00
<b>TOTAL</b>	<b>15</b>			<b>52.50</b>

$$\text{OBTAINED CREDIT (EC)} = 3+3+3+3+3 = 15$$

$$\text{GPA} = \frac{52.50}{15} = 3.50$$

## PROMOTION, IMPROVEMENT AND DROP OUT

Result of a BBA student will be determined on the basis of Grade Point in a 4-point scale along with Letter Grade. However, to determine the Letter Grade/Grade Point the following range of marks will be considered:

Marks Range	Letter Grade	Grade Point
80% and above	A+	4.00
75% to less than 80%	A	3.75
70% to less than 75%	A-	3.50
65% to less than 70%	B+	3.25
60% to less than 65%	B	3.00
55% to less than 60%	B-	2.75
50% to less than 55%	C+	2.50
45% to less than 50%	C	2.25
40% to less than 45%	D	2.00
Less than 40%	F (Fail)	0.00

**Promotion:** Results of two semesters in each academic year will be calculated for promotion to next year (1st year to 2nd year). The student must appear at the semester final examination in all courses and pass at least 60 percent of the total courses for example, 6 (six) out of 10 (ten) courses with a grade of D or above. Same rules will be applicable for promotion to the subsequent years that is, 2nd to 3rd and 3rd to 4th year.

**Improvement:** Students receiving F grade in one or more courses must take the improvement examination(s) in subsequent semesters. Two chances will be given to convert F grade into any countable grade. If the students receive a countable grade, in that case he/she will not be allowed to further improve his/her grade. Moreover, the improved grade would not be higher than B Plus. Students can attempt to improve their grade from D to B minus. However, students cannot take the improvement exam for more than two courses in a particular year. Students will not be allowed to improve their In-course, Oral (viva voce) and Internship/Project paper) grade in any circumstances.

**Drop Out:** Any Student fails to qualify for the BBA degree within the seven academic years including Project Paper Defense, he/ she will automatically be dropped from the program.

**Mid–Term Exam:** It is mandatory to participate in mid-term exams. Without participating internal mid-term exams, no student will be entitled to participate in semester final exam.



## COMPUTER SCIENCE AND ENGINEERING (CSE)

As we live in a digital age most industries rely on data and software programs. CSE impacts everything from scientific research to health development, transport, banking, communications, you name it. The most important aspect of CSE is problem solving, an essential skill for life.

The Bachelor of CSE program is a professional undergraduate program for individuals also who plan to develop their career as junior level IT Professionals.

The primary emphasis of the program is to develop knowledge and skills among the candidates to undertake practical operations of business enterprises. This program will also be helpful to those who plan their career in Government, Semi-government and Non government organisations.

The objective of the CSE Professional Program is complete grooming of a student's personality by providing a balanced study in the field of business and other related subjects. The purpose is to develop an executive personality and to produce strong operative skills among the graduates so that they can carry out organisational functions efficiently and effectively.

The following section describes the specific contents of the CSE Professional Program entry and graduation requirements. CSE Professional Program is a four-year program where teaching and examination of allocated courses for a specific semester would be finished within six months. Students will automatically be transferred to the next semester after examination pending the result. The basic structure of the four-year CSE Professional Program is as follows:



Faculties of CSE department are giving their best wishes to the newly appointed Principal professor Dr. Md. Abu Masud.



Principal, Vice-Principal and Department Chairman at the farewell ceremony of the first batch



National University Affiliated Colleges "Program Contest" at Tejgaon College

**COURSES OF CSE PROFESSIONAL PROGRAM****Semester I**

Course Code	Course Title	Credit Hours
510201	Structured Programming Language	3.0
510202	Structured Programming Language Lab	1.5
510203	Electrical and Electronic Circuit	3.0
510204	Electrical and Electronic Circuit Lab	1.5
510205	Calculus	3.0
510207	Physics	3.0
510209	English	3.0
<b>Total Credits in 1st Semester</b>		<b>18.0</b>

**Semester II**

Course Code	Course Title	Credit Hours
510221	Digital Systems Design	3.0
510222	Digital Systems Lab	1.5
510223	Discrete Mathematics	3.0
510225	Linear Algebra	3.0
510227	Statistics and Probability	3.0
510229	History of the Emergence of Independent Bangladesh	3.0
<b>Total Credits in 2nd Semester</b>		<b>16.5</b>

**Semester III**

Course Code	Course Title	Credit Hours
520201	Data Structure	3.0
520202	Data Structure Lab	1.5
520203	Object Oriented Programming	3.0
520204	Object Oriented Programming Lab	1.5
520205	Computer Architecture	3.0
520207	Ordinary Differential Equation	3.0
520209	Fundamental of Business Studies	3.0
<b>Total Credits in 3rd Semester</b>		<b>18.0</b>

**Semester IV**

Course Code	Course Title	Credit Hours
520221	Database Management System	3.0
520222	Database Management System Lab	1.5
520223	Microprocessor and Assembly Language	3.0
520224	Microprocessor and Assembly Language Lab	1.5
520225	Design and Analysis of Algorithms	3.0
520226	Design and Analysis of Algorithms Lab	1.5
520227	Numerical Analysis	3.0
<b>Total Credits in 4th Semester</b>		<b>16.5</b>

**Semester V**

Course Code	Course Title	Credit Hours
530201	Peripheral and Interfacing	3.0
530202	Peripheral and Interfacing Lab	1.5
530203	Data and Telecommunications	3.0
530204	Data and Telecommunications Lab	1.5
530205	Operating System	3.0
530206	Operating System Lab	1.5
530207	Economics	3.0
<b>Total Credits in 5th Semester</b>		<b>16.5</b>

**Semester VI**

Course Code	Course Title	Credit Hours
530219	Software Engineering	3.0
530220	Software Engineering Lab	1.5
530221	Computer Networking	3.0
530222	Computer Networking Lab	1.5
530223	Embedded System Programming	3.0
530224	Embedded System Programming Lab	1.5
530225	Theory of Computation	3.0
<b>Total Credits in 6th Semester</b>		<b>16.5</b>

**Semester VII**

Course Code	Course Title	Credit Hours
540201	Artificial Intelligence	3.0
540202	Artificial Intelligence Lab	1.5
540203	Compiler Design and Construction	3.0
540204	Compiler Design Lab	1.5
540205	Computer Graphics	3.0
540206	Computer Graphics Lab	1.5
540207	E-Commerce and Web Engineering	3.0
540208	E-Commerce and Web Engineering Lab	1.5
<b>Total Credits in 7th Semester</b>		<b>18.0</b>

**Semester VIII**

Course Code	Course Title	Credit Hours
<b>Major Theory Courses</b>		
540219	Network and Information Security	3.0
540220	Network and Information Security Lab	1.5
540221	Information System Management	3.0
<b>Project/Industry Attachment</b>		
540222	Project/Industry Attachment	6.0



Course Code	Course Title	Credit Hours
	<b>Optional Course (any one)</b>	3.0
540223	Simulation and Modeling	
540225	Parallel and Distributed Systems	
540227	Digital Signal Processing	
540229	Digital Image Processing	
540231	Multimedia	
540233	Pattern Recognition	
540235	Design and Analysis of VLSI Systems	
540237	Micro-controller and Embedded System	
540239	Cyber Law and Computer Forensic	
540241	Natural Language Processing	
540243	System Analysis and Design	
540245	Optical Fiber Communication	
540247	Human Computer Interaction	
540249	Graph Theory	

Course Code	Course Title	Credit Hours
	<b>Optional Course Lab (Any one)</b>	1.5
540224	Simulation and Modeling Lab	
540226	Parallel and Distributed Systems Lab	
540228	Digital Signal Processing Lab	
540230	Digital Image Processing Lab	
540232	Multimedia Lab	
245034	Pattern Recognition Lab	
540236	Design and Testing of VLSI Systems Lab	
540238	Micro-controller and Embedded System Lab	
540240	Cyber Law and Computer Forensics Lab	
540242	Natural Language Processing Lab	
540244	System Analysis and Design Lab	
540246	Optical Fiber Communication Lab	
540248	Human Computer Interaction Lab	
540250	Graph Theory Lab	
<b>Total Credits in 8th Semester</b>		<b>18.0</b>

## SALIENT FEATURES OF THE PROGRAM

1

*There are thirty-nine lecture courses each having 3 credit hour weight, including one on English.*

2

*There is one non-lecture course i.e Viva-voce and project paper/thesis Defense that an equal weight of a lecture course, to be taken in the eight semester of CSE program. The students are allowed 3 months, after their final examination, to complete and submit their project paper.*

3

*The eighth semester will determine the Optional Course of a CSE student where he/she will have fourteen options, out of which he/she must select one.*

Each semester will consist of about 21 weeks in which 17 weeks will be kept for class lectures, 1 week for pre-examination break and 3 weeks for examination.

## DEGREE REQUIREMENTS

Students must meet the following requirements in order to obtain a CSE degree:

Total credits obtained	Performance in the courses	Time taken	Cumulative grade point average	Degree to be awarded
138 Credits	No F grade in any course	Maximum 6 years to complete the lecture courses and an additional six months to complete Viva and Project Paper Defense	Minimum 2.0 in a 4.0 scale	CSE

### Basic structure of the Four year CSE Professional Programme with credit distribution

Year	Semester	Common Course (Credit X Course)	Project Report & Defense/Viva Voce	Total Credit
First Year	First Semester	3X6=18		18
	Second Semester	3X5.5=16.5		16.5
Second Year	Third Semester	3X6=18		18
	Fourth Semester	3X5.5=16.5		16.5
Third Year	Fifth Semester	3X5.5=16.5		16.5
	Sixth Semester	3X5.5=16.5		16.5
Fourth Year	Seventh Semester	3X6=18		18
	Eight Semester	3X6=18	Project Report & Defense	18
Total				138 Credit

## ASSESSMENT CRITERIA

There will be at least two in-course examinations and one home assignment to be conducted by the course teacher for his/her course and marks along with grade be submitted to the Head of the Department for compilation and subsequent submission to the Controller of Examinations of the National University. Only semester final examinations will be conducted by the National University on six monthly basis for each semester. The routine for final examination will be spread in such a way that those sitting for improvements and retakes should not coincide. Two examiners will evaluate the final examination scripts and a third examiner will be appointed for difference of marks awarded exceed 20%.

Each lecture course examination will be for three hours. Viva- voce will be taken at the end of 4th year for 50 marks and the rest 50 marks for the project report. Two individual marks will be added together and the total will be considered to grade the full course. Two examiners will examine the Project report (one internal/ supervisor and a second examiner/exter- nal). The examination committee as per normal convention of National University will conduct viva.

**All lecture courses bearing 100 marks will be examined and marks awarded as follows:**

	Duration	Marks	Examined by
First Mid Term	1 hour exam	20	Course Teacher
Second Mid Term	1 hour exam	20	Course Teacher
Final Examination	3 hour exam	80	Two Examiners
<b>Total</b>		<b>100</b>	

## EVALUATION

Computation of Grade Point Average will be made on the basis of following illustration:

$$\text{GPA} = \frac{\sum (\text{Credit} \times \text{Grade Point})}{\text{Total Credits}}$$

**Example:**

### FIRST SEMESTER

Course No.	No. of Credits	Grade Awarded	Corresponding Grade Point	Points Secured
	Col. 1	Col. 2	Col. 3	Col. 4=(Col.1 X Col.3)
510201	3	A+	4.00	12.00
510203	3	A	3.75	11.25
510204	3	A-	3.50	10.50
510205	3	B+	3.25	9.75
510206	3	B	3.00	9.00
TOTAL	15			52.50

EARNED CREDIT (EC) = 3+3+3+3+3 = 15

$$\text{GPA} = \frac{52.50}{15} = 3.50$$

## PROMOTION, AWARD OF DEGREE, IMPROVEMENT AND DROP OUT

Result of a CSE student will be determined on the basis of Grade Point in a 4-point scale along with Letter Grade. However, to determine the Letter Grade/Grade Point the following range of marks will be considered:

Marks Range	Letter Grade	Grade Point
80% and above	A+	4.00
75% to less than 80%	A	3.75
70% to less than 75%	A-	3.50
65% to less than 70%	B+	3.25
60% to less than 65%	B	3.00
55% to less than 60%	B-	2.75
50% to less than 55%	C+	2.50
45% to less than 50%	C	2.25
40% to less than 45%	D	2.00
Less than 40%	F (Fail)	0.00



For promotion, results for two semesters in a year tabulated together will be considered for a year to year basis promotion. For getting promotion from one year to the next year, the student must appear in the final examinations, at least partially, so that he/she earns a GPA of 1.5 in the first year and then on GPA of 2.0 for second and third year (combined for two semesters in each year). In case of calculating GPA for promotion purposes, improvement marks in that relevant year will not be considered. In case he/she fails (F grade) in any or more course(s), he/she will have to appear in the final examination of that/those course(s) in subsequent semesters (two chances will be given to convert F grade into any countable grade). Where a student remains absent in any of the examinations which is countable towards GPA calculation, each absent will be deemed to have earned Zero marks (Grade Point 0.0) for him/her and the credit for relevant course be deemed to have been taken. In any case, a student will not be allowed to sit for further regular examinations when his status is confirmed as not having earned the requisite pass number. In such a case he/she will have to seek for re-admission and continue with the next available batch as usual. A student can pre-empt his/her not getting promotion and seek for readmission well in advance to re-start with the next batch. In this process, he must pass all the lecture courses within a maximum period of six academic year.

A student of CSE eligible for appearing in improvements in the fourth year courses will also not be allowed to cross the statutory period of six years in the process. If he/she crosses the statutory period of six years, he/she loses his/her chance to improve the grades. For Viva and Project Paper Defense only, an additional time for a maximum period of six months may be allowed. No improvement examination will be allowed for Viva and Project Paper Defense. If he/she fails to qualify for the degree within six consecutive academic years and an additional

period of six months for Viva and Project Paper Defense, being a regular student, he/she will automatically be dropped from the program. A regular student can get himself re-admitted for a maximum of two times. In such cases too he/she also must earn the degree within a maximum period of six consecutive academic years with an additional time of six months for Viva and Project Paper Defense. Rules for non-collegiate students are to be determined and applied separately by the National University.

A student earning D or more can opt for appearing in the Improvement Examination (except for Viva and Project Paper Defense) with next immediate available batch only, but only once for one course. In that case the earlier grade (and also the relevant marks, if any) earned in the course will be deleted. All midterm and assignment marks will remain unchanged in case of a student appearing in any improvement examination (i.e., improvement will depend only on the course final examination). In case of re-admitted students, the marks obtained earlier in the same semester courses only will be deleted from his/her record. However, a student will be usually readmitted in First, Third, Fifth, or Seventh semester only. In both the cases of retaking a course for failure or for improvement, a student must apply in specific form to the Controller of Examinations through the Head of the Department and through the Principal within 15 days of the publication of the provisional result. Semester results or yearly results (if combined for two semesters) will be considered as provisional.



*Students Presentation Program*



## METHOD OF INSTRUCTION

The Medium of Instruction is English. The Lecture method of teaching will be supplemented by project works, case presentation, group discussions, seminars, business games, role playing and plant visitation. A heavy reliance is placed on project work, case method and other modern techniques that simulate situation in which business operations are carried out. Cases used in the courses relate to actual business problems including those developed by the various prominent business institutes relating to Bangladesh.

Students will be supplied with books and materials which they will be required to read and understand. To develop sound study habits, arrangements are made for supervised reading in the library of the college. Students are required to prepare daily work assignments, participate in class discussions and sit for periodical quizzes and tests. Arrangements will be made to hold lectures and research seminars by prominent business executives or academicians on subjects of current business and research interest.



Students Participating in ACM ICPC Asia Dhaka regional contest final

## DISCIPLINARY MEASURES

Any student adopting unfair means will be treated as per the rules of National University in this regard. The congenial atmosphere depends on combined discipline and behaviour of all students, teachers and employees. For this reason all students should abide by the following:

## CODE OF CONDUCT

Identity of a student does not depend only on good results, but also on the observation of overall code of conduct and discipline of the institution, so-

- Every student of the college must be polite, obedient and polished.
- Male students must have their hair cut at least once a month.
- Cosmetic material of female students will be worth of a female student.
- Relationship between the male and female students must be that of brother and sister.
- Relationship between senior and junior students should be that of younger and elder brothers and sisters.
- No student can stay in the corridor, field, cafeteria, canteen or library while the classes are taken.
- All kinds of political activities and smoking are entirely prohibited at college. The habit of smoking will be considered as a disqualification.
- Any indecorous activity subversive of students is strictly prohibited while in uniform. Anybody involved in such activity must be turned out of the college on discipline ground.

## CSE LAB FACILITY IN DCC

Computer labs provide the space to work on skills not only related to classroom curriculum but also other topics that is not covered in the syllabus. After all, classroom time is limited, so teachers are often unable to provide instruction beyond the required material. Departmental labs can function as a space for students to master everything from basic typing skills to advanced editing skills all on their own.

As CSE is related to software and hardware perspective, the students need to get hands on impression of every topic. That's why our department is enriched with both hardware and software lab run by expert teachers and demonstrators. The syllabus consists of different lab courses with their theoretical part. So students have to cover up and practice to get the knowledge of those courses.

Our hardware lab has all the required equipment for practicing the hardware related courses. Students can learn by using them directly and practicing more. Our software lab has latest computers that support every software related to the course and also for extra learning. Students can even use the computer lab after class for more practice.



CSE EEC Lab

## UNIFORM

All Students should wear the dress and badge determined by the college. Without uniform and after schedule time no student is allowed to enter the college.

**Male student** : Ash shirt, black pants, black shoes with ribbon and black belt.

**Female student** : Ash kameez, white salwar, white dopatta and black shoes.

N.B. To enter the college for other purposes every student should put on college uniform.



Uniform of the BBA & CSE Students

## IDENTITY CARD

Every student must carry/wear identity card provided by the college authority. Students have to preserve the identity cards with due caution. In case of having lost the identity card, students will collect it from the office within 3 working days paying an amount of Tk.500/= as fee after filing a diary at the nearest police station. It may be mentioned that guardians will be provided with identity cards to meet the college authority. Anybody without identity card is not considered a guardian at all. Duplicate of the identity card is provided only once after lost.



## CLASS ATTENDANCE

Every student must attend at least 75% of class lectures to qualify for sitting in the semester final examination. Students having less than 75% attendance but more than 60% can be allowed to sit in examinations as non-collegiate student. Rules applicable for non-collegiate students will be applied to them.

## ARRANGEMENT OF SEATS

Every student is to sit on his/her allotted seat in the class room. It is prohibited to write down anything on tables or walls or any where in the campus.

## LEAVE OF ABSENCE

Maximum five days leave of absence in each semester for a student may be granted under special circumstances for the application of the real/original guardian. However, such leave may not be granted in case of examination.

## RECORD FILING

Records of students' personal activities are kept and used to evaluate their results.

## VISITING PROFESSORS AND GUEST SPEAKERS

Prominent teachers of different Universities and institutes are invited to deliver lectures on specific subject as visiting professors. Moreover, famous businessmen, bankers, social workers are invited as the guest speakers to give the students practical knowledge.

## GUARDIAN MEETING

Guardians (only ID card holders) are allowed to meet with the students during class hours only with the prior permission of the authority. Such permission is given in case of emergency.



*Class being conducted using Digital Board*

## STUDY TOUR

Study Tours or excursions are arranged to different industrial factories, banks, stock exchange and different places of historical importance in different times of the year.

## VIEWS EXCHANGING MEETING

Views exchanging meetings among students, guardians and teachers are held on a date fixed by college/departmental authority or after the exams. It is a must for the guardians to be present there. Infact an examinee's progress in study or overall development depends on the united efforts of the students, teachers and guardians. In this way the students can make good results.

## STUDENTS' WELFARE COUNCIL

The college has no students' council. But there is a students' welfare council under the supervision of teachers for the overall welfare of the students. It functions to conduct all types of co-curricular activities supplementary with education. Aside from this, a welfare organization named 'Bandhan' is working for the help of the poor and bright students.

## CLUB AND SOCIETY

There are clubs for Debate, Drama, Music, General Knowledge, Recitation, Rotaract, Readers & Writers, Language, Art & Photography, Dance, Nature Study, Business, Film, IT, Social Welfare & Science. Students flourish their potentiality being the members of these clubs of their own accord. Besides, the BNCC, Red Crescent Youth Team & Scouts are functioning as well.



Industry visit: BBA students and Faculty members with the General Manager inside Asian Textile Mills Limited

## CO-CURRICULAR ACTIVITIES

Extra-curricular activities like sports, literary and cultural program, publishing monthly, yearly and wall-magazine, conducting seminar and debate on various national and religious days, and picnic on different spots are arranged for the physical, mental and spiritual development of the students.



BBA students participated in Pitha Utsab

## INTER SECTION AND CLASS COMPETITION

With a view to creating competitive mentality, competition on debates, sports, literary and cultural activities and on cleanliness are held among the students on the basis of section and class.



Inter Batch Cricket Tournament arranged by BBA Department

## DEVELOPMENT OF LEADERSHIP

For the flourishing of leadership quality, students are assigned with various activities of the college and best activist or personality is awarded.



Students' group study in seminar



## FEE STRUCTURE\*

**Fees:** Total fees for the entire BBA & CSE Professional Program (in 4 years) for the session 2021-2022 is only Tk. 2,25,000/- (can be paid in 16 installments) excluding National University registration, examinations fees and seminar fees.

**Fees Payment schedule would be:**

1 <sup>st</sup> installment	Tk.15,000/-
Rest 15 installment Tk. 14,000/- each (i.e. Tk. 14,000 X 15)	Tk. 2,10,000/-
<b>Total = Tk. 2,25,000</b>	

Seminar Fee Tk. 750/- per semester

Internship Fee Tk. 1000/-

**Financial Waiver:** 10% financial waiver for the ex-students of Dhaka Commerce College and scholarship will be given on the basis of National University semester result.

## FEES DEPOSITION

After collecting papers from accounts section of the college, semester tuition fees and other fees should be deposited in the collection centre of Social Islami Bank Ltd. at college premises on fixed date and time. Receipts of paying fees must be shown to the office of the college.

## UNFAIR MEANS

Students are strictly forbidden from adopting unfair means in class assignments, tests, quizzes, examinations and project work.

The following would be considered as adoption of unfair means during examinations and other contexts.

- Communications with fellow students for obtaining help.
- Copying from another student's scripts /report.
- Copying from printed matters, hand written manuscript, Writing from desk or palm of a hand or from other incriminating documents.

- Possession of any incriminating document whether used or not.
- Any approach in direct or indirect form to influence teacher concerning tutorial or case assignment.
- Unruly behaviour which disrupts academic program. Adoption of unfair means may result in the dismissal of the student from program and expulsion of the student from the college.

## EXPULSIONS/CANCELLATION OF ADMISSION

Any student will be expelled from the college or admission cancelled without the notice/warning notice for any of the following causes:

- Absence from college.
- Not to take part in internal examinations.
- To fail in the internal examinations.
- To write something on tables or walls.
- To behave badly with anybody.
- To do or get involved in any activity inimical to law and order.
- To break or fail in complying with law and order.

Even if needed be, the registration in the university may be cancelled. Any recommendation or persuasion about this will be treated as the double crime.



Students visiting National memorial



## DEPARTMENT OF BUSINESS ADMINISTRATION

### List of Faculty Members

1. **Professor Md. Moinuddin**, Director
2. **Professor Dr. Kazi Fayz Ahamed**, Director, MBA Program
3. **Professor Dr. Bishnu Pada Banik**
4. **Mohammad Mahbubul Alam**, Assistant Professor
5. **Sigma Rahman**, Assistant Professor
6. **Farjana Rahman**, Assistant Professor
7. **Mohammad Mahafuzur Rahaman**, Assistant Professor
8. **Md. Sahed Hosen**, Assistant Professor
9. **Farzana Haque Bobby**, Lecturer
10. **Tasnuva Sharmin**, Lecturer

### Adjunct Faculty Members

1. **Professor Mohammad Akter Hossain**
2. **Professor Dewan Zobaida Nasrin**
3. **Professor Md. Shafiqul Islam**
4. **Md. Shafiqul Islam**, Associate Professor
5. **Md. Abdul Khaleque**, Associate Professor
6. **Mohammad Ibrahim Khalil**, Associate Professor
7. **A. H. M. Saidul Hasan**, Associate Professor
8. **Shanjit Saha**, Associate Professor
9. **Md. Manzurul Alam**, Associate Professor
10. **Aleya Parvin**, Associate Professor
11. **Professor Shuriya Parvin**
12. **Farhana Satter**, Associate Professor
13. **Hafiza Sharmin**, Associate Professor
14. **Suraiya khatun**, Associate Professor
15. **Mrs. Sharmin Sultana**, Associate Professor
16. **Ahmed Ahsan Habib**, Associate Professor
17. **Farhana Aktar Sadia**, Assistant Professor
18. **Tasmina Nahid**, Associate Professor
19. **Mohammad Abdullahil Baki Billah**, Assistant Professor
20. **Sabiha Afsari**, Assistant Professor
21. **Riffat Sahabnam**, Assistant Professor
22. **Mrs. Nur Nahar**, Assistant Professor
23. **Nur-E-Saba**, Lecturer
24. **Tuhin Biswas**, Lecturer
25. **Shah Abdullah Al-Nahian**, Lecturer
26. **Md. Abu Bakkar Siddique**, Lecturer
27. **Nishat Farzana**, Lecturer
28. **Marufa Sultana**, Lecturer
29. **Md. Afzal**, Lecturer (Part Time)
30. **Ismat Ara Khatun**, Lecturer (Part Time)

### Department Staff

1. **Md. Rashedul Kabir**, Exam. Assistant
2. **Salina Pervin**, Department Staff
3. **Md. Raju**, MLSS



## DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

### List of Faculty Members

1. **Md. Abdur Rahman**, Associate Professor & Chairman
2. **Professor Dr. Md. Miraj Ali Akand**
3. **Anupam Debnath**, Associate Professor
4. **Narpis Hydar**, Assistant Professor
5. **Mohammed Shoaiebur Rahman**, Assistant Professor
6. **Nazma Akter**, Assistant Professor
7. **Suaiba Haque Turabi**, Assistant Professor
8. **Farzana Akter Ripa**, Assistant Professor
9. **Alema Khatun**, Assistant Professor (Deputed)
10. **Md. Sabbir Ahmed**, Lecturer
11. **Shanchayan Bhattacharyya**, Lecturer
12. **Sayama Alam**, Lecturer
13. **Tasnia Sadia**, Lecturer
14. **Anika Akhtar Lima**, Lecturer
15. **ABA Kawsar**, Lecturer
16. **Kazi Mahmudul Hasan**, Demonstrator

### Adjunct Faculty Members

1. **Md. Shafiqul Islam**, Associate Professor
2. **Md. Rashidzaman Khan**, Assistant Professor
3. **Sigma Rahman**, Assistant Professor
4. **Mohammad Mahafuzur Rahaman**, Assistant Professor
5. **Mr. Anupam Biswas**, Assistant Professor
6. **Md. Sahed Hosen**, Assistant Professor
7. **Ankanee Chakraborty**, Lecturer
8. **Md. Abdul kader**, Lecturer
9. **Shambhu Nath Ghosh**, Lecturer
10. **Mrs. Marufa Sultana**, Lecturer

### Department Staff

1. **Rukeya Pervin**, Library Assistant
2. **Md. Harunur Rashid**, MLSS